



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
<b>P BRAGA01 – UNIVERSIDADE DO MINHO (UMinho)</b>		<a href="http://www.uminho.pt">http://www.uminho.pt</a>	
<b>Head of International Office:</b> Adriana Lago de Carvalho International Relations Office Campus of Gualtar P - 4710-057 Braga Tel: +351-253-604505; Fax: +351-253-604509 E-mail: <a href="mailto:sri@sri.uminho.pt">sri@sri.uminho.pt</a>			
<b>E SALAMAN02 – UNIVERSIDAD DE SALAMANCA</b>		<a href="http://www.campus.usal.es/turismo">http://www.campus.usal.es/turismo</a>	
<b>Head of International Office:</b> María José Bruña Bragado Escuela Universitaria de Educación y Turismo de Ávila C/Madrigal de las Altas Torres 3 05003 Ávila España Tel 0034 920353600 Ext.3869 <a href="mailto:mjbruna@usal.es">mjbruna@usal.es</a>		<b>Academic Contact:</b> the same	

## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM	TO	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration]	Student Mobility for Traineeships *
P BRAGA01	E SALAMAN02	2121	Music	1 <sup>st</sup>	2x5 months	
E SALAMAN02	P BRAGA01	2121	Music	1 <sup>st</sup>	2x5 months	

\* To be agreed on an individual basis

FROM	TO	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration]	Staff Mobility for Training *
P BRAGA01	E SALAMAN02	2121	Music	1x5 days	
E SALAMAN02	P BRAGA01	2121	Music	1x5 days	

\* To be agreed on an individual basis

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional : Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
P BRAGA01*		Portuguese	English	Portuguese – B1 English – B2	Portuguese – B2 English – B2
E SALAMAN02		Spanish	Spanish English French	Spanish B 1	Spanish B 2 recommended

\* For more details on the language of instruction recommendations, see our [Course Catalogue](#) or our [Language Requirements](#) information.

## D. Additional requirements

### P BRAGA01

**Compulsory Orientation Programme:** Information available at <http://www.sri.uminho.pt/Default.aspx?tabid=24&pageid=268&lang=eng>

**Portuguese Language Course:** Information available at <http://www.sri.uminho.pt/Default.aspx?tabid=24&pageid=267&lang=eng>

**Support for Students with Disabilities:** Information available at <http://www.sri.uminho.pt/Default.aspx?tabid=4&pageid=107&lang=eng> and <http://www.uminho.pt/en/study/office-for-inclusion>

**Additional Academic Requirements:** Information available at <http://www.sri.uminho.pt/Default.aspx?tabindex=2&tabid=24&pageid=252&lang=eng>

### E SALAMAN02

<http://www.usal.es/rrii>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term	Spring term
P BRAGA01	1 <sup>st</sup> June	1 <sup>st</sup> November
E SALAMAN02	16 Sept	7 February

2. The receiving institution will send its decision within 5 weeks (P BRAGA01)/ 5 weeks (E SALAMAN02).
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks (P BRAGA01)/ 10 weeks (E SALAMAN02) after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

#### P BRAGA01

Information available at <http://www.sri.uminho.pt/Default.aspx?tabid=4&pageid=88&lang=eng>

## **E SALAMAN02**

<http://www.usal.es/rrii>

### **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
<b>P BRAGA01</b>	E-mail: <a href="mailto:sri@sri.uminho.pt">sri@sri.uminho.pt</a> Tel: +351-253-604505	<a href="http://www.sri.uminho.pt/ECTS_EN">http://www.sri.uminho.pt/ECTS_EN</a> > Practical Information
<b>E SALAMAN02</b>	Erasmus@usal.es rap@usal.es lfog@usal.es	<a href="http://www.usal.es/rrii">http://www.usal.es/rrii</a>

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
<b>P BRAGA01</b>	E-mail: <a href="mailto:sri@sri.uminho.pt">sri@sri.uminho.pt</a> Tel: +351-253-604505	<a href="http://www.sri.uminho.pt/ECTS_EN">http://www.sri.uminho.pt/ECTS_EN</a> > Practical Information
<b>E SALAMAN02</b>	Erasmus@usal.es Telf. 0034923294400 ext. 1283	<a href="http://www.usal.es/rrii">http://www.usal.es/rrii</a> Calle Cardenal Pla y Deniel 22 primera planta (Casa del Bedel) 37008 Salamanca

### **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

<b>Institution</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
<b>P BRAGA01</b>	E-mail: <a href="mailto:sri@sri.uminho.pt">sri@sri.uminho.pt</a> Tel: +351-253-604505	<a href="http://www.sri.uminho.pt/In">http://www.sri.uminho.pt/In</a> > Accommodation

<b>E SALAMAN02</b>	piuav@usal.es mjbruna@usal.es	
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## **5. Academic Calendar**

### **P BRAGA01**

Information available at <http://www.sri.uminho.pt/Default.aspx?tabid=24&pageid=265&lang=eng>

### **E SALAMAN02**

<http://www.usal.es/rrii>

## **6. Application Procedures**

### **P BRAGA01**

Information available at <http://www.sri.uminho.pt/Default.aspx?tabid=24&pageid=262&lang=eng>

### **E SALAMAN02**

<http://www.usal.es/rrii>

## **G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

<b>Institution</b>	<b>Name, function</b>	<b>Date</b>	<b>Signature<sup>1</sup></b>
<b>P BRAGA01</b>	Prof. Rui Vieira de Castro Vice-Rector	17.12.2013	
<b>E SALAMAN02</b>	Dra. María José Bruña Bragado International and Academic Coordinator Escuela Universitaria de Educación y Turismo de Ávila	21.12.2013	

<sup>1</sup> Scanned signatures are accepted